

Protecting our Community

Distancing Guidelines

Satori will follow and enforce social distancing protocols:

- Only students and adult Satori staff will be admitted into classrooms and school buildings beyond the offices.
- Everyone entering a building must:
 - wear a mask.
 - wash their hands before entering.
 - maintain a distance of 6+ feet.
- Parents, guardians, and other adults must remain outside or in the office lobby if the weather requires.
- Satori will administer a health screening interview for all persons entering campus.
- No one presenting with COVID-19-like symptoms will be permitted on campus, including the parking lot outside of a car, and the playground.
- Adults on campus will wear face coverings and maintain a six-foot distance from other adults on campus.
- The school will minimize mixing of groups throughout the day.
 - Each class will stay together as a class in their classroom throughout the day, using community spaces like the playground according to a scheduled routine.
 - Classes will eat lunch together at a designated time in the classroom.
- Classroom spaces will be organized:
 - to maximize the distance between individuals
 - to minimize prolonged face-to-face contact
 - to maintain a comfortable environment that promotes safety and community.

Seating, eating, and workspaces will encourage healthful distancing, including the use of assigned seating, desks and workspaces facing the same direction, etc.

Community resources such as scissors, glue, pencils, and art supplies will be replaced by individual supplies.

Face Masks, etc.

- Satori will work with students aged five and older to assist them in wearing face coverings while on campus.

- All adults will be required to wear face coverings while on campus when it is impossible to maintain social distancing guidelines. Face coverings must cover the nose and mouth and may include
 - multi-layered cloth masks
 - paper medical masks
- Face coverings may be removed for eating or other activities provided a six-foot distance is maintained from others.
- There will be mask-free time available for individuals in designated outdoor spaces for those who need that opportunity:
 - Mask breaks should be during quiet times.
 - No talking, singing or shouting when mask is off.
 - Mask breaks will be scheduled and not ad hoc.
 - Mask breaks are safest:
 - outdoors.
 - in other areas with enough outdoor air.
 - Mask breaks should be no more than 5 minutes.
 - Social distancing must be maintained during mask breaks. A minimum distance of six feet must be maintained between unmasked individuals.
 - Accommodations will be considered for individuals who feel uncomfortable around people who are unmasked.
- Cloth masks must be laundered between uses.
- Additional cloth masks are available to those in need through a variety of programs. Please contact the office for more information. Private: (520) 887-4003; Charter: (520) 293-7555.
- Satori community members will be required to wear newly laundered clothes to school each day; clothing should be washed between wears.
- Exemptions from face covering maybe be made for individuals with appropriate documentation supporting the exemption. Extra precautions, including distancing, will be exercised for those individuals.
- Students choosing not to wear face coverings may use the Distance Learning option.

Hand Washing

- Everyone must wash their hands or use alcohol-based hand sanitizer before entering any Satori building.
- Hand washing stations and/or alcohol-based hand sanitizer will be available

outside of each building.

- Each classroom will incorporate a handwashing protocol into their daily routines.
- Hand washing stations and/or alcohol-based hand sanitizer will be available in each classroom.
- Alcohol-based sanitizer will not be available in the preschool classroom or in Extended Care due to licensing restrictions, but frequent hand washing routines will be incorporated into the daily schedule.

Flow Patterns in the Buildings

- Everyone must follow the flow pattern protocol between the hours of 8:00 AM and 3:30 PM.
- Each building will be assigned an entry and exit point.
 - 3727 N. 1st Ave
 - Entrance: northeasternmost door by the office
 - Exit: north door from hallway by bathrooms
 - MPR:
 - Entrance: westernmost glass doors
 - Exit: easternmost glass doors
 - 3775 N. 1st Ave.:
 - Entrance: east door
 - Exit(s):
 - west door
 - south door out of science/math classroom
 - 3801 N. 1st Ave.:
 - Teaching staff and students will come and go through external classroom doors where possible.
- Flow patterns will be established in each building and clearly marked with directional signage.
- Each teaching team and classroom will have an assigned schedule for access to shared spaces like the copier, the staff room, and the playground.
- Thorough cleaning and disinfecting will occur when groups move from place to place.
- Adults traveling back and forth across the campus during the day will:
 - wear face coverings.
 - maintain a six-foot distance from others.
 - wash hands or clean hands with alcohol-based hand sanitizer before

- entering each building.
- clean and disinfect surface along the way.

Air Flow

Classrooms and community spaces with access to either windows that open or doors which open into secure, enclosed outdoor spaces will be used as much as is feasible to provide circulation of air inside classrooms and community spaces. In addition, if necessary, portable air cleaners and room humidifiers maybe used to increase air flow.

Cleaning Protocols

Cleaning and disinfecting of high use surfaces with disinfecting chemicals will occur multiple times during the day. This routine will include a cleaning schedule and checklist posted in the office and per use cleaning by adult staff members.

- Surfaces such as classroom, bathroom and exterior doors, gates, tables, desktops will be thoroughly cleaned and disinfected according to a regular, posted schedule.
- Frequently touched surfaces and shared objects in classrooms and common areas will be wiped down at least every 3 hours using approved products.
- Desktops and workspaces will be disinfected after used an on a regular daily schedule.
- The school will maintain a cleaning schedule with a checklist with cleaning responsibilities assigned at regular intervals during the day.

Health Policies

Illness Policy

Satori abides by all federal, state, and local health department mandates regarding infectious and communicable diseases (including COVID-19, measles, influenza, etc.) which result in school closings. We are required to send students home when we observe or they report vomiting or diarrhea, COVID-19 related symptoms or when they have a fever. Satori reserves the right to send students home when they have other symptoms of illness.

Parents will be called and asked to pick up an ill student immediately. If they are unable to arrive within one hour, the school will call the emergency contacts listed on the blue card. Every family is expected to have a sick-child care plan in

place.

Health Screenings & Health Agreement

Satori will require that families monitor students' health and well-being prior to coming to school each day, and that employees monitor their own health and well-being daily. This will involve:

- Taking (and recording) family temperatures daily.
- Monitoring for symptoms such as:
 - Fever or chills
 - Cough (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache (new onset)
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea or abdominal pain

Families and staff will be asked to sign an agreement to conduct daily health screenings on members of their household daily and to abide by the school illness policy.

The routine in each classroom will include periodic health and well-being checks which may include taking temperatures using a non-contact thermometer. Adult staff members will be responsible for conducting self-checks throughout the day. Sick individuals or those with any of the symptoms listed above will not be permitted to enter the Satori Campus. Satori will conduct a health screening for all individuals entering campus daily.

If an employee, student, family member or other person in close proximity* to a student or employee is diagnosed with COVID-19 or another infectious disease as described by the Pima County Health Department, the family must contact the school immediately. The student and family members must remain away from campus for 14 days after the date of contact and should continue attendance through Satori's Distance Learning model.

*Close proximity means that an individual has:

- been within 6 feet for 15 minutes or more to a person diagnosed with COVID-19.
- provided in home care for a person diagnosed with COVID-19.
- hugged or kissed a person diagnosed with COVID-19.
- shared a drink, food, or utensils with a person diagnosed with COVID-19.
- been sneezed on or coughed on by a person diagnosed with COVID-19.
- been in contact with respiratory droplets from a person diagnosed with COVID-19.

Children with fevers (defined by ADHS as 101°F oral or 100°F under the arm), contagious diseases, undiagnosed rashes, and flu or COVID-19-like symptoms are not allowed to attend school.

A child must be fever- and symptom-free for twenty-four hours **without medication** before returning to school.

If a child has any of the symptoms listed above, parents or guardians must keep the child home and call to notify the school about the absence and illness.

If a child develops or is identified with symptoms during the school day, Satori will follow these procedures:

- The child will be monitored by a familiar adult in a designated and prepared, safe and comforting, physically isolated space.
- Parents or guardians will be called to pick up the child.
- If the school is unable to reach the parents or guardians, a message will be left at each designated phone number.
- In thirty minutes, if there is no response from the parents or guardians, the school will contact the emergency numbers on the Blue Card.

Employees who develop or are identified with symptoms during the school day will be required to leave the campus immediately to care for themselves. If they require assistance, a designated staff member will help them as necessary, taking appropriate precautions using PPE, etc.

Students and employees who have experienced COVID-19 related symptoms are required to remain away from campus until they are fever and symptom free, without fever-reducing medications, for 24 hours.

Students who are restricted from campus due to this health screening will have access to Distance Learning if they feel well enough to do so. If a student cannot engage in scheduled Distance Learning curriculum due to illness, please notify the office as soon as possible that morning and provide details about the nature of the illness to the office. With timely notification, students may be entitled to accommodations such as one school day per school day of “absence” to complete and catch up with work as appropriate.

If an individual is tested and tests positive for COVID-19, they can return to campus after they meet the “Release from Isolation and Quarantine” guidelines. If an individual has tested positive for COVID-19 but had no symptoms, they can return to campus after they meet the “Release from Isolation and Quarantine” guidelines.

Students who participate in a carpool must ensure that drivers’ names are listed on the “Blue Card”.